



The Edgewood Club
One Pennwood Avenue
Pittsburgh, PA 15218
Fax 412.731.7743

APPLICATION DEADLINE
MAY 1, 2010

PERSONAL INFORMATION

NAME _____

HOME ADDRESS _____

SCHOOL ADDRESS _____

DATE OF BIRTH _____

SOCIAL SECURITY NUMBER _____

HOME PHONE _____

CELLULAR PHONE _____

EMAIL ADDRESS _____

Date Available for Employment _____

In Case of Emergency Contact _____

Phone Number _____ Relationship _____

EDUCATION

Choose Highest Grade Completed

9th 10th 11th 12th GED 1yr 2yrs 3yrs 4yrs Graduate School

Activities

Extracurricular Activities (Sports, Hobbies. Etc...)

Honors, Awards, Achievements

Clubs, Volunteer & Community Activities

Skills

Certifications, Licenses, Registrations relevant to job applying for

AVAILABILITY

Have you ever worked at the Edgewood Club before: _____

If yes, dates: _____

Position applying for: _____ Total hours available per week: _____

Please indicate the times you are available to work each day

Day	S	M	T	W	T	F	S
From	_____						
To	_____						

What prompted you to apply for employment?

MEDICAL

Do you presently have any disability, medical condition, handicap, or disease that would prevent you from standing continually for periods up to 6 hours, lifting items up to 20 pounds? _____

If yes, explain: _____

WORK HISTORY

Company: _____ Phone _____

Address _____

From: _____ To: _____ Position _____ Rate of Pay _____

Supervisor /Reference _____

Company: _____ Phone _____

Address _____

From: _____ To: _____ Position _____ Rate of Pay _____

Supervisor /Reference _____

I understand I am applying for employment which can be terminated at will by me or The Edgewood Club at any time and that nothing contained in any manual, brochure or other Edgewood Club materials shall constitute an implied contract for employment. I understand that false or incomplete information on an application for employment is grounds for dismissal and forfeiture of all related benefits.

Signature _____ Date _____

I certify that the above information is accurate and complete to the best on my knowledge.

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LOCAL SERVICES TAX – EXEMPTION CERTIFICATE

Tax Year

APPLICATION FOR EXEMPTION FROM LOCAL SERVICES TAX

- A copy of this application for exemption from the Local Services Tax (LST), and all necessary supporting documents, must be completed and presented to your employer AND to the political subdivision levying the Local Services Tax where you are principally employed.
- This application for exemption from the Local Services Tax must be signed and dated.
- **No exemption will be approved until proper documentation has been received.**

Name: _____ Soc Sec #: _____
Address: _____ Phone #: _____
City/State: _____ Zip: _____

REASON FOR EXEMPTION

1. _____ MULTIPLE EMPLOYERS: Attach a copy of a current pay statement from your principal employer that shows the name of the employer, the length of the payroll period and the amount of Local Services Tax withheld. List all employers on the reverse side of this form. **You must notify your other employers of a change in principal place of employment within two weeks of the change.**

2. _____ EXPECTED TOTAL EARNED INCOME AND NET PROFITS FROM ALL SOURCES WITHIN _____ (municipality or school district) WILL BE LESS THAN \$ _____: Attach copies of your last pay statements or your W-2 for the year prior.

If you are self-employed, please attach a copy of your PA Schedule C, F, or RK-1 for the prior year.

3. _____ ACTIVE DUTY MILITARY EXEMPTION: Please attach a copy of your orders directing you to active duty status. Annual training is not eligible for exemption. You are required to advise the tax office when you are discharged from active duty status.

4. _____ MILITARY DISABILITY EXEMPTION: Please attach copy of your discharge orders and a statement from the United States Veterans Administrator documenting your disability. Only 100% permanent disabilities are recognized for this exemption.

EMPLOYER: Once you receive this Exemption Certificate, you shall not withhold the Local Services Tax for the portion of the calendar year for which this certificate applies, unless you are otherwise notified or instructed by the tax collector to withhold the tax.

Tax Office: _____ Phone #: _____
Address: _____ Zip: _____
City/State: _____

IMPORTANT NOTE TO EMPLOYERS

1. The municipality is required by law to exempt from the LST employees whose earned income from all sources (employers and self-employment) in their municipality is less than \$12,000 when the levied rate exceeds \$10.00.
2. The school district for the municipality in which your worksite(s) is located may or may not levy an LST. If it does, the income exemption provided may differ from the municipality and can be anywhere from \$0 to \$11,999.
3. Contact the tax office where your business worksites are located to obtain this information.

LST Exemption 10-07

Employment Information: List all places of employment for the applicable tax year. Please list your **PRIMARY EMPLOYER** under #1 below and your secondary employers under the other columns. If self employed, write SELF under Employer Name column.

	1. PRIMARY EMPLOYER	2.	3.
Employer Name			
Address			
Address 2			
City, State Zip			
Municipality			
Phone			
Start Date			
End Date			
Status (FT or PT)			
Gross Earnings			

	4.	5.	6.
Employer Name			
Address			
Address 2			
City, State Zip			
Municipality			
Phone			
Start Date			
End Date			
Status (FT or PT)			
Gross Earnings			

PLEASE NOTE:

All information received by the Tax Collector is considered to be **CONFIDENTIAL** and is only used for official purposes relating to the collection, administration and enforcement of the **LOCAL SERVICES TAX**.

I DECLARE UNDER PENALTY OF LAW THAT THE INFORMATION STATED ON AND ATTACHED TO THIS FORM IS TRUE AND CORRECT:

SIGNATURE: _____ **DATE:** _____